

SENIOR PROJECT ENGINEER

**INFORMATION PACKAGE
JUNE 2022**



COMMUNITY

Bounded on one side by the Warrumbungle National Park, and on the other by the Western Plains and Macquarie Marshes, Coonamble Shire offers the perfect combination of a rich history and country living. Coonamble is surrounded by many natural wonders making for great outdoor fun.

The Shire is renowned for its diversified agricultural industries, including broad acre cropping, and with large cattle and sheep production Coonamble Shire is one of the most productive agricultural regions in Western NSW.

The Shire comprises the towns of Coonamble, Gulargambone with the village of Quambone, and is less than two hours drive by road from Dubbo and six hours from Sydney. The main township of Coonamble has excellent facilities and services with a connected farming community. The district population is approximately 4,000.

In the town of Coonamble, Coonamble Public School and St Brigids Primary School both cater for students K-6, and Coonamble High School caters for students 7-12. In Gulargambone, Gulargambone Central School is a primary and secondary school in one, offering education for students K-12.

In Quambone, Quambone Public School caters for students K-6. Coonamble has two great day-care facilities, with Coonamble and Gulargambone also having Preschools.

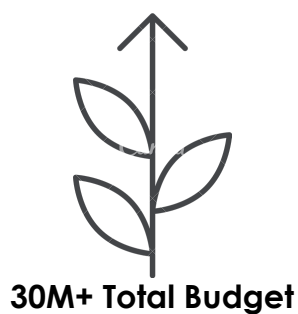
Coonamble is famous for its June Long Weekend Rodeo and Camp draft. This event attracts competitors and spectators from across the country and has been running for over 60 years.

Sport is something the town has no shortage of; whether it be rugby union, rugby league, league tag, netball, oz-tag, swimming, athletics, tennis, golf, bowls or shooting. Each of these sports have fantastic clubs and are a great way to get to meet people in the community. The Coonamble Gym is open weekdays and CrossFit operates on a weekly basis. The town has something on offer to tickle everyone's fancy.

Our Shire has a range of cuisines to suit your tastes, in our brilliant cafes, clubs, pubs and takeaway restaurants. Our Shire is also lucky enough to have 2 grocery stores in Coonamble and 1 in Gulargambone.

COUNCIL

Coonamble Shire covers an area of 9,955 square kilometres, and Council is one of the town's major employers.





Council's Vision

"Coonamble Shire is a connected, respectful and diverse community, working together in a healthy natural environment that supports our vibrant local economy"



Council's Mission

"Through its undertakings, maintain and improve the services to ratepayers by the efficient and effective management of assets and the environment in response to community needs"



Council's Goal

"A prosperous and harmonious community, which enjoys a clean and healthy lifestyle with access to all services considered necessary in a modern society"

THE POSITION

This is a fantastic 2-year fixed term full-time opportunity for a person who has demonstrated project management experience in construction or maintenance of civil infrastructure associated with repairs to flood damage projects. A Degree in Civil Engineering preferred.

The role offers a comprehensive remuneration package consisting of the following:

- Salary Range \$88,476 - \$102,4123 + Superannuation.
- Civil Liability Allowance 3.5%.
- Limited leaseback with private use (10,000km).
- Time in Lieu / Overtime Allowance - \$10,000.
- Housing / Rental Assistance up to \$7,500.
- Relocation Assistance.
- 9-day fortnight.
- Four (4) weeks annual leave per year.
- Uniform Allowance as per current policy.
- Employee Assistance Program (EAP).
- Council provided hi-vis and safety work wear and Personal Protective Equipment (PPE).
- Superannuation paid by Council in accordance with legislative and scheme requirements.
- Reasonable access to education and training, consistent with the individual's Employee Training Plan and Council's Annual Training Plan, Professional Development Policy and Budget.

THE PERSON

This role will suit a driven individual looking for a country style quality of life. Supported by a highly experienced group of executives, the role allows for applicants with three or more years of experience in similar roles to fast track their careers in a rewarding and collegiate atmosphere.

In return it is expected that you will bring with you a passionate, and positive attitude and be motivated to providing the best possible outcomes for your team and the community.

KEY RESPONSIBILITIES

Project Management

- Manage the project and delivery process including the delivery of contract works to ensure nominated road, bridge, traffic infrastructure and/or maintenance projects associated with flood repair works are developed and delivered to agreed time, cost, quality, and scope requirements.
- Manage the development of project briefs and cost estimates, procuring and overseeing service providers, and monitoring and reviewing ongoing work programs to make effective use of resources and deliver agreed objectives.
- Implement effective cost management systems to ensure effective financial management and timely delivery of projects.
- Effectively manage contractors to foster teamwork and to support the development of a motivated, skilled, innovative, and productive continuously improving workforce.
- Communicate, consult, and collaborate with customers, colleagues, stakeholders, and partners and maintain good working relationships to influence and drive agreed outcomes on projects and contracts.
- Implement appropriate procedures, guidelines, processes, and practices, in collaboration with Manager Roads, to deliver a high level of workplace health and safety and environmental management on projects and contracts.
- Administer construction contracts and complete all required reporting and financial acquittals associated with projects under responsibility.



SELECTION CRITERIA

- Tertiary Qualifications (Bachelor's Degree) in Civil Engineering, Construction Management, or related discipline.
- Demonstrated experience in a similar role.
- Demonstrated understanding of Civil Engineering / Project Management preferably applicable to the local government context, with the demonstrated ability to effectively apply this knowledge.
- Advanced organisational and planning skills, with the ability to manage, monitor and report on resources and budgets to effectively deliver results.
- Proven ability to research, think analytically and plan work with proven problem-solving skills and to develop potential strategies and recommendations.
- Demonstrated accountability including taking responsibility for own actions, commitment to safety, and consistently acting in line with legislation and policy
- Strong ability to manage self, showing drive and motivation, as well as consistently acting with integrity, being honest, ethical, and professional.
- Advanced ability to display resilience and adaptability, express own views, persevere through challenges, and be flexible and willing to change.
- Advanced ability to communicate with all internal and external stakeholders (both verbally and in writing) clearly and respectfully, listening, and encouraging input from others.

HOW TO APPLY



Applications for this position must be received by 5:00pm Monday 18 July 2022.

After the closing date, all applications received will be reviewed by the selection committee to establish a short list of applicants for interview. Applicants progressing to the interview stage will be required to undergo referee checks and psychometric testing prior to attending the interview.

Any offer of employment is subject to the successful completion of pre-employment and medical assessments. Prospective applicants should note that drug and alcohol screening is a condition of employment at Coonamble Shire Council.

Coonamble Shire Council is an equal opportunity employer who values diversity. Employment is based on qualifications, merit and operational requirements. The direct or indirect canvassing of any Coonamble Shire Councillor to support an application for a position at Council will result in that application becoming ineligible for further consideration.

ENQUIRIES

For further information regarding the position please contact, Dirk Jol, Manager - Roads on 02 6827 1924. Enquiries will be dealt with in the strictest confidence.

HOW TO APPLY

Please email your completed application to jobs@coonambleshire.nsw.gov.au

Your application should include:

- Signed application form
- Cover letter
- Response to the selection criteria
- Current detailed resume
- Two recent employment-based referees